

GUIDE

FOR COMPATRIOTS - OLD BELIEVERS, planning to move from abroad to the Russian Far East within the scope of the State program aimed at assistance the voluntary resettlement of compatriots living abroad to the Russian Federation (hereinafter referred to as the State program)

STEP #1.

Choice of the region for resettlement and submission of the application to participate in the State program

1. To participate in the State program, the compatriot should **apply to the Embassy of Russia in the country of residence**. The embassy will assist in choosing the region for resettlement, the optimal option of resettlement and will advise on issues related to participation in the State program.

2. After having chosen the region for resettlement, the compatriot submits the application for participation in the State program with a list of documents attached to it. The application shall be filled out by hand with readable Russian block letters with a black or blue ballpoint, or using the typewriters or computer means, without blots and corrections.

! If the compatriot faces any difficulties with filling in of the application, the employee of the Embassy in the country of compatriot's residence will provide the compatriot with the necessary assistance on issues related to filling in of the application. The documents issued in the territory of foreign countries, copies of which are provided at submission of the application, should be legalized in accordance with the established procedure in the consular departments of embassies or consular establishments of the Russian Federation abroad

4. When submitting the application for participation in the State program to the authorized body in the country of residence, the compatriot should submit the following documents:

a) copies of documents identifying the compatriot and their family members included in the application (with provision of originals of such documents);

b) copies of documents on the family status of the compatriot living abroad and members of their family included in the application (with provision of originals of such documents);

c) copies of documents on education, vocational training, work experience, availability of academic rank and degree, as well as information characterizing the personality of the compatriot living abroad and members of their family, their professional skills and competences (if such documents are available);

d) 35x45 mm big photo (black and white or color) — 2 pieces (on matte paper).

! Copies of documents drawn up in a foreign language shall be submitted with translation into Russian. Correctness of the translation and the authenticity of the translator's signature shall be certified by notary public.

After a compatriot submits the application for participating in the State program, they receive a certificate of acceptance of the application for consideration, with indication of the consideration term.

The Embassy of Russia in the residence country of a compatriot sends the accepted application for participation in the State program to the territorial body of the Ministry of Internal Affairs of Russia in the specified region of resettlement.

The territorial body of the Ministry of Internal Affairs of Russia coordinates the received application for participation in the State program with the authority of the federal subject of the Russian Federation

STEP #2.

Registration and issuance of the State program participant certificate. Obtaining a temporary residence permit and the Russian visa

Registration of the certificate of the State program participant is carried out within a period not exceeding 60 calendar days from the date of submitting the application for participation in the State program and duly drawn up documents by the compatriot. According to decision of the Ministry of Internal Affairs of Russia, the general period for issuing the certificate of the State program participant may be prolonged to 90 calendar days if it is not possible to identify the applicant or any of their family members included in the application for participation in the State program within the specified period.

1. The certificate of the State program participant is handed over to the compatriot personally in the Russian Embassy in the country of residence. All members of the family, including young children listed in the application for participation in the State program, will be indicated in the State program participant certificate.

2. When handing over the participant certificate the Russian Embassy in the country of residence will **explain the basic requirements of the legislation** of the Russian Federation on the legal status of foreign citizens in the Russian Federation, on the procedure for entry into the Russian Federation.

3. The State program participant receives a certificate of the standard form for the period of **three** years. Upon expiry of the certificate, the compatriot loses the status of the State Program participant, and the members of their family specified in the certificate lose the status of family members of the State program participant.

4. The Russian Embassy in the country of residence provides the assistance to the State program participant and members of their family in preparation of documents required for moving to the Russian Federation, including **visas**.

The State program participant and members of their family with respect to whom the territorial body of the MIA approves the issuance of the temporary residence receive the usual visa for entering the territory of the Russian Federation in order to acquire the temporary residence permit for the period of up to 4 months.

5. The State program participant and (or) members of their family who are foreign citizens can apply for a temporary residence permit to the Russian Embassy in the country of their permanent residence.

! The State program participant and members of their family have the right to receive a temporary residence permit as a matter of priority (without quota).

The application for the temporary residence permit may be submitted to the Russian Embassy in the country of residence before the departure of the State Program participant and members of their family to Russia. Otherwise it can be submitted in the region of arrival in the territorial body of the MIA of the Russia responsible for migration issues. The State program participant and all members of their family shall attach the following documents to the application for the temporary residence permit:

- 2 photographs of the applicant in black and white or color, with size of 35x45 mm, with a clear picture of full face without a headwear (for citizens who always wear glasses, the photos should be made with glasses without tinted lenses);

- identification document (passport);
- certificate confirming the absence of criminal record, for the State program participant and each member of their family over the age of 14 (the certificate should be issued not earlier than 3 months before the submission). The certificate should be obtained from the competent authorities of the country of residence (only for countries with visa entry procedures);
- certificate of absence of HIV infection of the applicant and their family members (including small children). The certificate should be obtained at accredited medical institutions in the country of residence or in the region of resettlement in the Russian Federation;
- medical certificate confirming that the applicant (members of their family) is not drug addict and does not suffer from any of the infectious diseases that pose a hazard to people around (including certificates for small children). The certificate should be obtained at accredited medical institutions in the country of residence or in the region of resettlement in the Russian Federation;
- original document certifying payment of the state duty for issuing a temporary residence permit for the State program participant and each member of their family.

The applicant should submit copies of all documents of the State program participant and document of each member of their family translated into Russian and certified by notary public.

6. The term of consideration of the application for issuance of the temporary residence permit by the territorial body of the Ministry of Internal Affairs of Russia, submitted by the State program participant and members of their family in the territory of Russia makes 60 days from the day of its receipt.

7. Once the decision to issue the temporary residence permit is made, the State program participant and members of their family are notified by the Russian Embassy in the country of residence. After moving to the territory of resettlement, the State program participant and members of their family will have to undergo the procedure of fingerprinting, whereupon the territorial body of the MIA of Russia will put a mark in the identification document (passport) — temporary residence permit stamp.

! Please note that when applying for the temporary residence permit in the country of your current residence, the period of consideration may be significantly longer due to the time required for sending the documents to Russia from abroad and back.

! Copies of documents drawn up in a foreign language shall be submitted with translation into Russian. Correctness of the translation and the authenticity of the translator's signature shall be certified by notary public.

STEP #3.

Organization of resettlement to the Russian Federation

To provide free enforcement of rights by the State program participant and members of their family, compatriots are advised to travel to the Russian Federation as soon as possible.

1. Arrival of the State program participant and members of their family to the territory of resettlement is carried out independently.

2. The State program participant and members of their family have the right to receive the reimbursement of payment (**see step No. 6**) for transport of personal property by rail or sea transport by regular freight transport routes, including the payment of customs duties and taxes related to transport of personal property of the State program participant and (or) property of members of their family, when moving the personal property from the territory of a foreign state to the Russian Federation.

3. To organize the transport of personal property (cargo), the State program participant should attach a copy of the State program participant certificate to the commodity and transport documentation for the cargo.

4. Payment for travel of the State program participant and members of their family is reimbursed, provided the State program participant uses regular passenger traffic routes. The travel can be carried out by rail (compartment carriage of any category of trains), air (economy class), inland water (cabin of II category), sea (cabin of III group), motor (bus of general type or bus with soft fold-back seats) transport.

5. Travels with changes are reimbursed provided there is no direct passenger traffic. Costs incurred for insurance premiums and other additional services are not refundable (e.g. travel document fee).

6. Expenses for the transport of personal property by rail and (or) sea transport are reimbursed in the following amounts:

family up to 3 people inclusive — 5 ton container or 33% of the cost of transport with a standard 20 foot container;

family with 4 - 6 people — two 5 ton containers or 66% of the cost of transport with standard 20 foot container;

families from 7 people — three 5 ton containers or 100% of the cost of transport with standard 20 foot container.

7. All expenses related to resettlement (including the family members of the State program participant) should be paid from **the personal funds of the State program participant**:

- for cash payment — by the State program participant personally;

- for non-cash payment - from the account (bank card) of the State program participant.

! If the personal property is transported by several transport modes, the total cost is subject to reimbursement.

! To receive reimbursement of the expenses, the State program participant should keep all originals of checks, receipts, tickets, boarding passes related to the flight and bringing personal property belonging to the participant and their family members to the Russian Federation.

8. When crossing the border of the Russian Federation, the State program participants and members of their families should **fill in the migration cards. The purpose of entry in the migration card should be marked as “private”.**

9. When entering the Russian Federation, the State program participant and each member of their family should have:

- identification document (passport);

- State program participant certificate;

- Russian visa (if required);

- migration card.

10. In the event that the family members of the State program participant enter Russia together with the State program participant, each of them should have:

- identification document (passport);

- copy of the State program participant certificate;

- Russian visa (if required);

- migration card.

! The State program participants and their families from Argentina, Bolivia, Brazil, and Uruguay enter the Russian Federation by regular flights. For the arrival of the State program participant and members of their family to the Far East, the flight has a change in the city of Moscow.

STEP #4.

Registration at the place of residence (migration registration).

Registration of the State program participant in the Far East.

1. A foreign citizen who has arrived in the Russian Federation and become the State program participant should register at the place of residence within seven working days from the date of arrival to the place of stay, except for the cases when the foreign citizen, for example, stays in a hotel or other organization providing hotel services.

2. Registration of the foreign citizen at the place of residence is entrusted to the territorial bodies of the MIA of Russia.

3. After arriving to the territory of the resettlement, the State program participant and members of their family should apply to the territorial body of the MIA of Russia **for the purpose of registration as the State program participant**, whereupon a special mark is put on the page 2 of the State program participant certificate.

4. The list of documents of the State program participant and members of their family required for registration:

- a) identification document of the foreign citizen (passport);
- b) migration card;
- c) State program participant certificate.

5. After arriving to the territory of resettlement, the State program participant and members of their family should apply to the territorial body of the MIA of Russia for the purpose of registration as the State program participant, whereupon a special mark is put on the page 2 of the State program participant certificate.

STEP #5.

Registration at the place of residence.

Obtaining a policy of OMS (Compulsory Health Insurance), SNILS (Individual insurance account number), TIN (Taxpayer's ID number).

Application of the foreign citizen for registration at the place of residence should be submitted to the migration registration authority in the place of accommodation chosen by the foreign citizen as the place of residence, within seven working days from the date of receipt of the temporary residence permit (after putting a stamp of the temporary residence permit in the passport) or permanent residence card, or from the date of arrival to the accommodation (if the participant already has the temporary residence permit or the permanent residence card).

The term for drawing up the documents for obtaining the registration at the place of residence makes **7 working days**.

To register at the place of residence, the State program participant should submit:

- identification documents (passport, birth certificate) for the participant and all members of their family;
- documents confirming the right to use the accommodation for the participant and their family members (the homeowner has the right to register in the accommodation);
- application for registration at the place of residence.

The territorial authority of MIA which registers the foreign citizen at the place of residence, upon presentation of documents and the application for registration at the place of residence by the foreign citizen, will put a corresponding mark in the permanent residence card or the temporary residence permit

of the foreign citizen on the same day and will record the information on the place of residence of the foreign citizen in the corresponding accounting documents and in the state information system of migration registration not later than on the next working day.

The owner of accommodation where the State program participant and members of their family reside can give consent to registration certified by notary public.

1. Availability of the temporary residence permit for the State program participant and members of their family is the basis for **issuance of the compulsory health insurance policy (OMS)** for the current calendar year with possibility of the annual renewal within the validity period of the temporary residence permit, and after registration of the citizenship of the Russian Federation — indefinitely. OMS policy provides the right, in case of insured event, to get free medical care within the scope established by the territorial program of the compulsory health insurance.

To obtain OMS policy, the State program participant and their family members should submit the application to the insurance medical organization.

Authority of the federal subject can assist in choosing the insurance medical organization.

2. Availability of certificate of the migration registration at place of residence or registration at place of residence of the State program participant and members of their family **is the basis for the issuance of the compulsory individual pension insurance (SNILS)**. To receive SNILS, the State program participant and their family members should apply to the branch of the Pension Fund of the Russian Federation located in the territory of the resettlement. Authority of the federal subject can assist in the registration of SNILS.

3. Availability of certificate of the migration registration at place of residence or registration at place of residence of the State program participant and members of their family **is the basis for the issuance of the taxpayer identification number (TIN)**. TIN is the personal number of each person in the tax authorities of the Russian Federation which is required for accounting of the income of a particular individual and the taxes paid. Each taxpayer receives this number that is then valid for the term of taxpayer's life.

To receive TIN, the State program participant and members of their family should apply to the Inspectorate of the Federal Tax Service located in the territory of resettlement. Authority of the federal subject can assist in the registration of TIN.

! Copies of documents drawn up in a foreign language shall be submitted with translation into Russian. Correctness of the translation and the authenticity of the translator's signature shall be certified by notary public.

! Supplementing the passport of the foreign citizen with any new stamp requires a translation of the passport certified by notary public

STEP #6.

Reimbursement of expenses for the resettlement and payment of relocation allowance

To receive the reimbursement of the expenses for arrival to the place of residence, the State program participant should personally submit the application to the territorial body of the MIA of Russia in the region of residence.

The following documents should be attached to the application:

- originals of documents confirming payment of the consular fee and the fee for reimbursement of actual expenses related to issuance of the visa and acceptance of the application for the temporary residence permit, travel and transport documents (tickets, luggage and cargo

receipts, other transport documents) confirming the expenses of the State program participant and members of their family;

- copies of documents confirming payment of customs duties and taxes related to transport of the personal property of the State program participant and members of their family from the territory of the foreign state to the territory of the Russian Federation;

- a copy of the State program participant certificate (page by page);

- copies of identification documents of the State program participant and members of their family;

- copies of documents confirming the registration of the State program participant and members of their family at place of residence or registration at place of stay in the territory of the Russian Federation;

- account details of the State program participant and members of their family (age over 18) opened in a credit institution (bank).

Copies of documents that are not certified in accordance with the established procedure should be submitted with presentation of the original.

The territorial body of the MIA of Russia issues a receipt on acceptance of the application for consideration with the list of the attached documents to the State program participant.

The territorial body of the MIA of Russia makes a decision on payment of reimbursement of the expenses and its amount within the period **not exceeding 10 working days** from the date of submitting the application and informs the State program participant on the decision made in writing, with the necessary substantiation.

The State program participant receives one-time reimbursement.

Expenses incurred by the State program participant and their families in foreign currency will be reimbursed in rubles, at exchange rate of the Central Bank of the Russian Federation on the date of the application submission.

In the territories of priority settlement (all regions of the Far East), the increased relocation allowance paid in two stages is provided:

- 1) upon arrival and registration at the place of stay or registration at the place of residence;

- 2) after 18 months from the date of registration at the place of stay or registration at the place of residence in the territory of priority settlement.

The State program participants and members of their families may exercise the right to receive the reimbursement one time.

The relocation allowance for the State program participants and members of their families is paid in the following amounts:

- the State program participant — 240 thousand rubles (150 and 90 thousand rubles at the first and second stage of payment, respectively);

- each member of their family — 120 thousand rubles (70 and 50 thousand rubles at the first and second stage of payment, respectively).

The State program participant receives the reimbursement of expenses after opening a personal account at a credit institution (bank) in the region of settlement.

These funds can be spent for any purposes that are not prohibited by the legislation of the Russian Federation.

The specified state guarantees are provided to the compatriot before the expiry of the State program participant certificate.

! In case of moving from the federal subject of the Russian Federation specified in the State program participant certificate for the permanent residence earlier than after THREE years, the State program participant and (or) members of their family should reimburse the expenses related to payment of travel expenses reimbursement, expenses for registration of documents certifying the legal status of the settler.

! Copies of documents drawn up in a foreign language shall be submitted with translation into Russian. Correctness of the translation and the authenticity of the translator's signature shall be certified by notary public.

STEP #7.

Payment of monthly allowance in the absence of employment income

To receive the monthly allowance, the State program participant should personally submit the application for payment of the monthly allowance and the certificate issued by the authority of the federal subject certifying the absence of income from employment, business, and other activities not prohibited by the legislation of the Russian Federation (hereinafter - income) to the territorial body of the MIA of Russia. To receive the monthly allowance, the State program participant and members of their family receive the certificate certifying the absence of income, upon presentation of the passport or other identification document and the State program participant certificate.

Decision on allocation of the monthly allowance is made by the territorial body of the MIA of Russia **within 15 days** from the date of submitting the application.

The State program participant should monthly submit the certificate containing the information on absence of their income (income of their family members) for the past month, issued by the corresponding authority, to the territorial body of the MIA of Russia. In case of failure to provide this certificate, the payment of monthly allowance will be terminated.

Funds for payment of the monthly allowance are transferred in accordance with the established procedure by the territorial bodies of the MIA of Russia to the accounts opened by the recipient of the monthly allowance in a credit institution having the right to make such payments at municipalities of the federal subjects of the Russian Federation, on the basis of agreements concluded between such credit institutions and the territorial bodies of the MIA of the Russian Federation.

STEP #8.

Registration of citizenship of the Russian Federation.

Issuance of passport of a citizen of the Russian Federation.

Military registration.

! Registration of citizenship of the Russian Federation for the State program participant and members of their family is carried out in a simplified manner within 3 months from the date of submitting the application and the necessary documents to the territorial body of the MIA of Russia.

! Copies of documents drawn up in a foreign language shall be submitted with translation into Russian. Correctness of the translation and the authenticity of the translator's signature shall be certified by notary public.

List of documents for registration of citizenship of the Russian Federation:

- application of the established form in two copies;
- identification documents and documents certifying the citizenship or absence of citizenship;
- photo (black and white or color), 30x40 mm — 3 pcs. (including photos for children over the age of 6);
- receipt of payment of the state fee;
- temporary residence permit with a note of registration at the place of residence;
- certificate of the State program participant (for family members — copies of the State program participant certificate and documents confirming the kinship relations with the State program participant);
- in case of changing the surname, first name, or patronymic - a document certifying the change of surname, first name, or patronymic;
- document certifying application of the applicant on renunciation of the other citizenship or impossibility to renounce the other citizenship which is the relevant document of the diplomatic representative office or consular institution of a foreign country in the Russian Federation or a copy of the applicant's application to that diplomatic mission or consular institution to renounce the other citizenship with signature of the applicant certified by notary public.

If the State program participant wants to include their child (children) who arrived with them to the territory of the Russian Federation into the application for citizenship, the following documents should be submitted additionally:

- birth certificate of the child and passport of the child (if any);
- document confirming the child's residence in the territory of the Russian Federation (permanent residence permit or temporary residence permit of one of the parents or the sole parent with indication of the personal information of the child, a copy of the tear-off part of the form of notification on arrival of a foreign citizen or a stateless person to the place of residence);
- consent of a child aged from 14 to 18 years to obtain the citizenship of the Russian Federation. Such consent can be drawn up in arbitrary form. Authenticity of the child's signature should be certified by notary record or signature of the official and seal of the authorized body in the presence of the child.

When accepting the application, the originals of the identification documents will be returned to the applicants.

At conferment of the citizenship of the Russian Federation, a foreign citizen is obliged to take an oath.

Refusal to take an oath entails cancellation of the decision to grant the citizenship of the Russian Federation.

! Application for registration of the citizenship of the Russian Federation for the child (children) of the State program participant is submitted under the simplified procedure, without registration of the temporary residence permit for the child (children).

After making a decision to grant the citizenship of the Russian Federation (this decision is made by the territorial body of the MIA of Russia), the State program participant should obtain a general civil (internal) passport of the citizen of the Russian Federation.

The list of documents required for issuance of the passport of the citizen of the Russian Federation:

- application;
- birth certificate;
- 35x45 mm big photo (black and white or color) — 3 pieces (on matte paper).
- identification documents of the person acquiring the citizenship of the Russian Federation and documents required for putting the obligatory marks;
- receipt of payment of the state fee.

The period for issuing passport of the citizen of the Russian Federation **does not exceed 10 days** from the date of acceptance of the necessary documents.

Citizenship of the Russian Federation of the State program participants and members of their family (all male relatives of any age) is the basis for **compulsory military registration at the military enlistment office (local authority) in the place of residence**. The category of fitness for military service is determined at the time of military registration on the basis of medical grounds, educational level, and acquired specialties.

Male citizens of the Russian Federation aged **between 18 and 27 years** are subject to conscription military service. The conscription term makes 12 months.

For military registration the State program participant and members of their family should apply to the military enlistment office (or the local authority) at the place of residence. Authority of the federal subject can assist in military registration.

STEP #9.

Reimbursement of expenses for payment of state fees

The State program participant should **personally pay the expenses** related to preparation of their documents and documents of their family members for registration of the temporary residence permit and acquisition of the citizenship of the Russian Federation. In case of non-cash payment, the State program participant should use their personal account (bank card). All originals of the payment receipts should be retained by the State program participant until reimbursement of the expenses (or copies certified by the employee of the territorial body of the MIA of Russia).

Reimbursement is paid to the State program participants and members of their families after obtaining a temporary residence permit, acquiring the citizenship of the Russian Federation, and obtaining the passport of the citizen of the Russia Federation.

To receive the reimbursement, the State program participant should submit the application for payment of the reimbursement to them and (or) members of their family to the territorial body of the MIA of Russia.

The following documents should be attached to the application:

- copy of passport or other identification document;
- copy of the State program participant certificate;
- copy of passport or other identification document of the family member of the State program participant applying for the reimbursement;
- copy of the temporary residence permit;
- copy of the receipt of state fee payment;
- bank details of the current account of the State program participant opened in the credit institution (bank).

! Copies of documents drawn up in a foreign language shall be submitted with translation into Russian. Correctness of the translation and the authenticity of the translator's signature shall be certified by notary public.

Decision on allocation of the reimbursement is made by the territorial body of the MIA of Russia **within 15 days** from the date of submitting the application.

The funds for reimbursement are transferred in accordance with the established procedure by the territorial bodies of the MIA of Russia to the settlement account opened by the recipient in the credit institution (bank).